



Transfer Credit Evaluation Request

El crédito de transferencia no se otorga sin una transcripción oficial que muestre la calificación de cada curso solicitado
Transfer credit is not granted without an official transcript showing the grade for each course requested.

Apellido(s): _____ Primer Nombre: _____ ID #: _____
Last Name First Name

Email: _____ Teléfono: _____

Licenciatura: ADVANCE Diploma: _____
Degree

ADVANCE Diploma de Liderazgo: _____

Soy un: Solicitante Estudiante Actual en Centro ADVANCE #: _____
Applicant Current Student at

Por la presente reconozco que he leído y entiendo la política de transferencia de crédito.
I hereby acknowledge that I have read and understood the transfer credit policy.

Firma del Estudiante: _____ Fecha: _____
Student's Signature Date

Solicitud de Aprobación Previa | *Pre Approval Request*

Los estudiantes que deseen tomar un curso para transferir créditos al Seminario Gateway deben solicitar una evaluación del curso ANTES de registrarse para el curso. La aprobación de un curso no garantiza que se otorgue el crédito de transferencia.

Se requiere la siguiente información para evaluar el curso:

1. Complete todas las secciones correspondientes del Formulario de solicitud de evaluación de crédito de transferencia (debe estar firmado) y envíelo a la Oficina de registro.
2. Proporcione descripciones de los cursos en el catálogo. NOTA: Los cursos no se evaluarán hasta que el estudiante proporcione esta información.

Al finalizar el curso (s), se requiere la siguiente información para transferir el curso:

1. Se debe enviar una transcripción oficial con la calificación final publicada a la Oficina de Registraduría. No se aceptan transcripciones no oficiales, copiadas o enviadas por fax.
2. ID# del estudiante.

Solicitud de Evaluación de Crédito de Transferencia | *Transfer Credit Evaluation Request*

Se requiere la siguiente información para transferir el curso (s):

1. Complete todas las secciones correspondientes del Formulario de solicitud de evaluación de crédito de transferencia (debe estar firmado) y envíelo a la Oficina de registro.
2. Proporcione descripciones de los cursos en el catálogo. NOTA: Los cursos no se evaluarán hasta que el estudiante proporcione esta información.
3. Se debe enviar una transcripción oficial a la Oficina de Registro. No se evaluarán las transcripciones enviadas por fax, copiadas o no oficiales.

Para aquellos que no son estudiantes de Gateway Seminary, tenga en cuenta que si solicita la evaluación antes de ser admitido en el seminario, no se transferirá ningún curso hasta que la oficina de registro reciba esta solicitud por escrito una vez que el estudiante haya sido aceptado y registrado.

Nombre de Escuela <i>School Name</i>	Acreditación (ATS, WASC, etc) <i>Accreditation</i>	Se Adjunta la Transcripción	Descripción del Curso Adjunta
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

REGISTRAR OFFICE USE ONLY

Date processed: _____ Initials: _____

Transfer Credit

Consideration will be given to graduate credit earned at institutions that are accredited or candidates for accreditation by a regional accrediting commission recognized by the Department of Education and the Association of Theological Schools (ATS). Contact the Registrar's Office for credit transfer guidelines related to the Contextualized Leadership Development program, Seminary Extension, and schools that are not ATS or regionally accredited, but are in some way affiliated with a school that is accredited. The Registrar will evaluate all prior credit. Credit that meets Gateway Seminary's transfer credit policy will be granted. The student will be notified, and a written record of transfer credit will be maintained in the student's file.

Veterans Affairs

In the case of veterans, the Veterans Administration will be notified upon credit transfer approval.

Request for Transfer Consideration Upon receiving approval for general admission to Gateway Seminary, students may request a transfer credit evaluation by submitting the following items to the Registrar's Office:

- Transfer credit evaluation request form
- Official transcript to be evaluated
- Catalog/official catalog descriptions of all courses to be evaluated

An evaluation will be completed only when the above items have been received by the Registrar's Office.

Guidelines

- Only courses with a grade of "C" or above will be considered. Courses graded as "Pass/Fail" are generally not transferable.
- Courses must have been substantially parallel to Gateway Seminary courses as determined by the Vice President for Academic Affairs and/or Registrar.
- Transfer credit from institutions outside the United States will be evaluated on an individual basis after the student has completed at least 12 semester hours at Gateway Seminary. A Credentials Evaluation Service report may be required of each student desiring such credit and may serve as a guide for transfer credit evaluation. Transfer of credit from institutions outside the United States that are not affiliated with an ATS accredited seminary must be approved by the faculty.
- Students transferring credits to complete graduation requirements must submit official transcripts with final grade to the Registrar's Office at least 60 days prior to commencement.
- Students pursuing a second degree at the same level (two master's degrees) can transfer no more than half of the credits required for the first degree into the GS degree.
- Transfer credit is not granted for P1111 Introduction to Ministry Formation, P1116 Reflection on Ministry Formation, and P1121/22 Leadership Practicum I & II.

Maximum Number of Transferred Credits Allowed

- All work done at the graduate level (that did not result in a graduate degree) at an ATS accredited school can be transferred to any Gateway Seminary degree program. The only limit is that at least 27 hours must be completed at Gateway Seminary.
- When a student has completed a graduate degree at an ATS accredited school, not more than half of the completed degree may transfer into a GS degree; and not more than half of the requirements for the GS degree may be satisfied by hours already applied to the completion of a previous master's degree.
- The same policy applies to credits from schools that are only accredited regionally; however, the credits can only be transferred toward electives, including required electives within a concentration.